



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Setting up an Account on the LCDC

In order to register for a YMCA course, you must access the Learning & Career Development Center (LCDC) and establish a YMCA account. No approval is necessary to establish this account.

1) **Sign up** for an LCDC account using the following link: _

<https://lcdc.yexchange.org/>

2) From the LCDC log-in page, click on the link to register a new YMCA Account.

3) Fill in your personal information and click "create my YMCA account."

4) **Access your personal email** to retrieve the username and password you have been emailed and use that information to log on to the LCDC.

5) **Change your password** as prompted and continue to fill in the personal and YMCA information as requested.

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REGISTER A NEW YMCA ACCOUNT

Email

First name

Last name

Last 4 SSN (Needed to link Training and Employment history)

Birthdate (mm-dd-yyyy)

I have read and accepted the **Posting and Use Rules** for a YMCA Account

I have read and accepted the **Terms of Use** for a YMCA Account

YMCA Accounts are for **YMCA volunteers and staff** only.

The public, including YMCA members and vendors doing business with YMCAs, should visit www.ymca.net to learn more about the YMCA.

When you reach the screen to the right, click on "Home" at the top of the page. **You do can obtain access to LCDC and LINK through this site.**

Welcome sarah.smart | [Home](#) | [My Profile](#) | [Sign Out](#)

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APPROVAL REQUIRED FOR ACCESS TO EXCHANGE

Access to Exchange requires the approval of your YMCA. If you are a current YMCA staff or authorized volunteer, [click here to request access to Exchange](#)

For assistance, **email** or call 800-872-9622.

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You are now ready to search and register for classes in the LCDC.